

CAL POLY HUMBOLDT

College of Arts, Humanities and Social Sciences

Meeting Minutes - CAHSS Council of Chairs

Thursday, November 10, 2022

9:00-10:50a

Gist Hall 225

College Office: Jeff Crane, Heather Madar, Dave Heise, Megan Siems, Sandra Brekke

Chairs: Janelle Adsit, Nicole Jean Hill, Alison Holmes, Ben Marschke, John Meyer, Cindy Moyer, Maxwell Schnurer, Rosemary Sherriff, Tony Silvaggio

Absent: Ramona Bell, Cutcha Risling Baldy

Program Leaders: Sara Hart, Linda Maxwell, Marissa Ramsier

9:00a

Announcements and Shout Outs

- Linda - Aztec Music Workshop and Versa-Style Dance Company class
- Alison - International Education Week

Approval of the Minutes

- Approval of Minutes from October 27, 2022 (Jeff)
 - Moved: Janelle
 - Seconded: Rosemary
 - Carried

9:10a

Senate Updates (Marissa and Cindy)

- Senate Meeting Updates
 - Title IV and supporting survivors' resolution
 - Curriculum Committee update and revised bylaws
 - Graduation Writing Assessment Requirement (GWAR) Policy
 - Assessment and Program Review Policy
 - Eliminated Senate Faculty's authority to approve candidates for graduation
- Discussion on Commencement list and any necessary action items

9:20a

GEAR and other Committee Updates (Sara)

- All GE's will be recertified
- For GWAR there has been an interesting discussion on 'what is writing'
 - There needs to be a summary of proposed changes sent to campus

9:30a

Chairs' Compensation Task Force (Rosemary)

- Discussion on compensation units
- Reviewed various models and equations
- Discussion about the need for a Program Leader job description
- There is a need for a collective bargaining representative on the Committee

- The three Chair compensation models will be discussed more in-depth at an upcoming meeting

10:00a Recruitment and Retention (Dave)

- Distributed a Marcom summary handout which discussed expectations and processes, any issues should be forwarded to Dave
- The Brand Guidelines have not been released
- Approval requirements for internal or external audiences was discussed
- Dave will be stepping down as the first day of Spring semester, however he will continue to serve on various committees
 - The Council thanked Dave for all his efforts

10:20a Dean's Report (Jeff)

- Reviewed the new administrative analyst position
- Discussed overall hiring processes at Cal Poly Humboldt
- Discussed the ongoing reorganization
 - He will be speaking with every Chair and Program Leader
 - It is complex and takes into consideration how disciplines align together
 - Additionally, ASC and ASA workloads are being taken into consideration

10:30a Associate Dean's Report

- There was a brief discussion on PBLCs (Heather)

10:50a Adjourned

Upcoming Dates:

- Council of Chairs January 19
- Council of Chairs February 2
- Provost Council of Chairs February 9