College Office: Jeff Crane, Heather Madar, Dave Heise, Megan Siems, Sandra Brekke

Chairs: Janelle Adsit, Nicole Jean Hill, Alison Holmes, Ben Marschke, John Meyer, Cindy Moyer, Maxwell Schnurer, Rosemary Sherriff, Tony Silvaggio

Absent: Ramona Bell, Cutcha Risling Baldy

Program Leaders: Sara Hart, Linda Maxwell, Marissa Ramsier

9:00a Announcements and Shout Outs
- Linda - Aztec Music Workshop and Versa-Style Dance Company class
- Alison - International Education Week

Approval of the Minutes
- Approval of Minutes from October 27, 2022 (Jeff)
  - Moved: Janelle
  - Seconded: Rosemary
  - Carried

9:10a Senate Updates (Marissa and Cindy)
- Senate Meeting Updates
  - Title IV and supporting survivors’ resolution
  - Curriculum Committee update and revised bylaws
  - Graduation Writing Assessment Requirement (GWAR) Policy
  - Assessment and Program Review Policy
  - Eliminated Senate Faculty’s authority to approve candidates for graduation
- Discussion on Commencement list and any necessary action items

9:20a GEAR and other Committee Updates (Sara)
- All GE’s will be recertified
- For GWAR there has been an interesting discussion on ‘what is writing’
  - There needs to be a summary of proposed changes sent to campus

9:30a Chairs’ Compensation Task Force (Rosemary)
- Discussion on compensation units
- Reviewed various models and equations
- Discussion about the need for a Program Leader job description
- There is a need for a collective bargaining representative on the Committee
• The three Chair compensation models will be discussed more in-depth
  at an upcoming meeting

10:00a  Recruitment and Retention (Dave)
• Distributed a Marcom summary handout which discussed expectations
  and processes, any issues should be forwarded to Dave
• The Brand Guidelines have not been released
• Approval requirements for internal or external audiences was
  discussed
• Dave will be stepping down as the first day of Spring semester,
  however he will continue to serve on various committees
  o The Council thanked Dave for all his efforts

10:20a  Dean’s Report (Jeff)
• Reviewed the new administrative analyst position
• Discussed overall hiring processes at Cal Poly Humboldt
• Discussed the ongoing reorganization
  o He will be speaking with every Chair and Program Leader
  o It is complex and takes into consideration how disciplines
    align together
  o Additionally, ASC and ASA workloads are being taken into
    consideration

10:30a  Associate Dean’s Report
• There was a brief discussion on PBLCs (Heather)

10:50a  Adjourned

Upcoming Dates:
• Council of Chairs January 19
• Council of Chairs February 2
• Provost Council of Chairs February 9