Meeting Minutes - CAHSS Council of Chairs
Thursday, December 1, 2022
9:00-10:50a
Gist Hall 225

College Office: Jeff Crane, Heather Madar, Dave Heise, Megan Siems, Sandra Brekke

Chairs: Janelle Adsit, Cutcha Risling Baldy, Ramona Bell, Nicole Jean Hill, Ben Marschke, John Meyer, Cindy Moyer, Maxwell Schnurer, Tony Silvaggio

Absent: Alison Holmes, Rosemary Sherriff

Program Leaders: Joice Chang, Sara Hart, Linda Maxwell, Marissa Ramsier

9:00a  Announcements and Shout Outs
• Linda and Cindy – Many concerts and dance recitals coming up
• Nicole – Art Department Open House on December 9
• Jeff – Thank you to Dave Heise for all his hard work as Associate Dean Fellow

Approval of the Minutes
• Approval of Minutes from November 10, 2022 (Jeff)
  o Moved: Ben
  o Seconded: Janelle
  o Carried

9:10a  Senate Updates (Marissa, Ramona, and Cindy)
• Senate Meeting Updates
  o Resolution on Graduation Writing Assessment Requirement (GWAR)
    Policy and updates
  o Resolution on the Integrated Curriculum Committee (ICC)
    Revised Bylaws
  o Eliminated Senate Faculty’s authority to approve candidates for graduation
  o Resolution on Assessment and Program Review Policy Draft
  o Resolution to Address Bias in the Evaluation of Teaching Effectiveness Process
  o Strategic Enrollment Management Plan and Fall 2023 Projections Timeline
• Clarification that transfer students have catalogue rights to their first year at Community College

9:15a  GEAR and other Committee Updates (Sara)
• This semester the Committee reviewed GWAR requirements and next semester will focus on policy
• Discussion on Area E
• Requested more information on Off Ramping
9:30a  Chairs’ Compensation Task Force (Rosemary)
● Reminder to review the shared notes

9:40a  Recruitment and Retention (Dave)
● Reviewed the Fact Sheets timeline and there were no issues
● Discussed the upcoming Website Landing Page implementation
● It was determined that Website editing should be added to the ASC mentoring document

10:00a  Associate Dean’s Report (Heather)
● Reviewed the 2023-24 scheduling process and a reminder to include the high-level summary memo
● There will be follow up on low enrolled classes, a class will not be cancelled with consultation
● Gave a Spring 23 registration update, currently 23% have not registered
  ○ The ASCs will run an advising report to send out reminders
● Reminder about the upcoming PBLC brainstorming meeting

10:20a  Dean’s Report (Jeff)
● Discussion regarding the tenure line search and processes
● Upcoming discussion on lecturer budgets and staffing issues

10:25a  An Overview of ITEPP and ELITE Scholars
● Presentation by Sasheen Shailee Raymond, Coordinator ITEPP & ELITE Scholars

10:40a  Update on Polytechnic Plan to Update Technology in Campus Teaching Labs and Related Facilities
● Presentation by Breck Robinson, Client Technology Integration Lead

10:50a  Adjourned

Upcoming Dates:
● Council of Chairs February 2
● Provost Council of Chairs February 9
● Council of Chairs February 16
● Council of Chairs March 2
● Provost Council of Chairs March 23
● Council of Chairs April 6
● Provost Council of Chairs April 20
● Council of Chairs May 4