

# CAL POLY HUMBOLDT

College of Arts, Humanities and Social Sciences

## Meeting Minutes - CAHSS Council of Chairs

Thursday, December 1, 2022

9:00-10:50a

Gist Hall 225

**College Office:** Jeff Crane, Heather Madar, Dave Heise, Megan Siems, Sandra Brekke

**Chairs:** Janelle Adsit, Cutcha Risling Baldy, Ramona Bell, Nicole Jean Hill, Ben Marschke, John Meyer, Cindy Moyer, Maxwell Schnurer, Tony Silvaggio

**Absent:** Alison Holmes, Rosemary Sherriff

**Program Leaders:** Joice Chang, Sara Hart, Linda Maxwell, Marissa Ramsier

9:00a

### Announcements and Shout Outs

- Linda and Cindy - Many concerts and dance recitals coming up
- Nicole - Art Department Open House on December 9
- Jeff - Thank you to Dave Heise for all his hard work as Associate Dean Fellow

### Approval of the Minutes

- Approval of Minutes from November 10, 2022 (Jeff)
  - Moved: Ben
  - Seconded: Janelle
  - Carried

9:10a

### Senate Updates (Marissa, Ramona, and Cindy)

- Senate Meeting Updates
  - Resolution on Graduation Writing Assessment Requirement (GWAR) Policy and updates
  - Resolution on the Integrated Curriculum Committee (ICC) Revised Bylaws
  - Eliminated Senate Faculty's authority to approve candidates for graduation
  - Resolution on Assessment and Program Review Policy Draft
  - Resolution to Address Bias in the Evaluation of Teaching Effectiveness Process
  - Strategic Enrollment Management Plan and Fall 2023 Projections Timeline
- Clarification that transfer students have catalogue rights to their first year at Community College

9:15a

### GEAR and other Committee Updates (Sara)

- This semester the Committee reviewed GWAR requirements and next semester will focus on policy
- Discussion on Area E
- Requested more information on Off Ramping

- 9:30a Chairs' Compensation Task Force (Rosemary)
- Reminder to review the shared notes
- 9:40a Recruitment and Retention (Dave)
- Reviewed the Fact Sheets timeline and there were no issues
  - Discussed the upcoming Website Landing Page implementation
  - It was determined that Website editing should be added to the ASC mentoring document
- 10:00a Associate Dean's Report (Heather)
- Reviewed the 2023-24 scheduling process and a reminder to include the high-level summary memo
  - There will be follow up on low enrolled classes, a class will not be cancelled with consultation
  - Gave a Spring 23 registration update, currently 23% have not registered
    - The ASCs will run an advising report to send out reminders
  - Reminder about the upcoming PBLC brainstorming meeting
- 10:20a Dean's Report (Jeff)
- Discussion regarding the tenure line search and processes
  - Upcoming discussion on lecturer budgets and staffing issues
- 10:25a An Overview of ITEPP and ELITE Scholars
- Presentation by Sasheen Shailee Raymond, Coordinator ITEPP & ELITE Scholars
- 10:40a Update on Polytechnic Plan to Update Technology in Campus Teaching Labs and Related Facilities
- Presentation by Breck Robinson, Client Technology Integration Lead
- 10:50a Adjourned

**Upcoming Dates:**

- Council of Chairs February 2
- Provost Council of Chairs February 9
- Council of Chairs February 16
- Council of Chairs March 2
- Provost Council of Chairs March 23
- Council of Chairs April 6
- Provost Council of Chairs April 20
- Council of Chairs May 4