

CAL POLY HUMBOLDT

College of Arts, Humanities and Social Sciences

Meeting Minutes – CAHSS Council of Chairs REVISED

Thursday, January 19, 2023

9:00-10:50a

Gist Hall 225

College Office: Heather Madar, Megan Siems, Sandra Brekke

Chairs: Janelle Adsit, Cutcha Risling Baldy, Ramona Bell, Joice Chang, Nicole Jean Hill, Ben Marschke, John Meyer, Cindy Moyer, Maxwell Schnurer, Rosemary Sherriff, Tony Silvaggio

Absent: Jeff Crane

Program Leaders: Sara Hart, Alison Holmes, Linda Maxwell, Kirby Moss, Marissa Ramsier

9:00a Announcements and Shout Outs

- Heather – Thank you for the Spring 2023 Orientation student panel volunteers
- Alison – The 24th Annual International Education Week will be February 6 - 10
- Ramona – Upcoming Hip Hop Conference, ES 280 students will be attending

Approval of the Minutes

- Approval of Minutes from December 1, 2022 (Heather)
 - Moved: Alison
 - Seconded: Ben
 - Carried

9:10a Senate Updates (Marissa, Ramona, and Cindy)

- Senate Meeting Updates
 - The Second Reading of the Resolution to Address Bias in the Evaluation of Teaching Effectiveness Process
 - The First Reading of the Resolution on Course Numbering Policy
 - Integrated Curriculum Committee (ICC) Consent Calendar with Graduation Writing Assessment Requirement (GWAR)
- Discussion on General Education (GE) courses
 - Engineering course passed through ICC, will reevaluate in two years
 - There is concern about how GE courses will be taught going forward
 - GE courses are valuable and need advocacy
 - Need to reach out to the other Cal Poly campuses who have similar programs
 - Clarification that GE courses are not owned by certain departments

- There is an ICC vacancy for CAHSS representation, if interested, send an e-mail to both Jeff and Heather
 - Clarification that ICC meetings are open
 - Heather will request the agenda be forwarded to the Chairs and Program Leaders prior to each meeting

9:25a GEAR and other Committee Updates (Cutcha)

- Clarification on the role of GEAR
- The GEAR meetings are open and everyone is invited to attend
- Discussion on new Programs coming online with full units
- Clarification that GE units belong to the field of study not a specific department

9:40a Chairs' Compensation Task Force (Rosemary)

- The WTU time base model will be reviewed at the February 9 Provost Council of Chairs meeting
 - Rosemary will follow up about Program Leader attendance
- Clarification that creating the Program Leader job description is beyond the role of the task force
- Discussion on Summer School going state-side

10:10a Upcoming Budget Discussions with Chairs and Program Leaders (Megan)

- She will be setting up budget meetings for the next Fiscal Year soon
 - The IRA Fund Call will be ending in February

10:20a Associate Dean's Report (Heather)

- Announced the Digital Humanities meeting which will be held on January 26 and invited additional participation
- Dave's position will not be refilled; therefore, Heather will be assisting to support in some of projects with recruitment, admissions, and Marcom
- Reminder that student petitions should be forwarded to Heather for signature
- There was a request for a reinstatement hold list
 - Heather will follow up with the correct query information to the ASCs

10:50a Adjourned

Upcoming Dates:

- Provost Council of Chairs February 9
- Council of Chairs February 16
- Council of Chairs March 2
- Provost Council of Chairs March 23
- Council of Chairs April 6
- Provost Council of Chairs April 20
- Council of Chairs May 4