Meeting Minutes – CAHSS Council of Chairs  
Thursday, February 16, 2023  
9:00-10:50a  
Gist Hall 225

College Office: Heather Madar, Megan Siems, Sandra Brekke

Chairs: Janelle Adsit, Ramona Bell, Joice Chang, Nicole Jean Hill, Ben Marschke, John Meyer, Maxwell Schnurer, Rosemary Sherriff, Tony Silvaggio

Absent: Cutcha Risling Baldy, Jeff Crane, Cindy Moyer

Program Leaders: Sara Hart, Alison Holmes, Linda Maxwell, Marissa Ramsier

9:00a  Announcements and Shout Outs
  ● Heather – Congratulations to 2022-23 Staff Recognition Award Recipients: Brec Ronis, Peggy Stewart, and René Smith
  ● Ramona – The 10th Annual Hip Hop Conference will be April 20 – 22
  ● Linda – The Fiesta Folklórica will be March 3 – 5
  ● Joice - The 24th Annual International Education Week was successful
  ● Alison - Prison Arts Collective Art Show at the Reese Bullen Gallery opens today

9:05a  Approval of the Minutes
  ● Approval of Revised Minutes from January 19, 2023 (Heather)
    o Moved: Marissa
    o Seconded: Rosemary
    o Carried
  ● Approval of Revised Minutes from February 2, 2023 (Heather)
    o Moved: Alison
    o Seconded: John
    o Carried

9:10a  Cohort Building Activities (Sandra)
  ● The CAHSS Hike to Prairie State Park is confirmed for March 4
  ● Department Stickers will be printed as they are approved and an artist is being hired to create new stickers

9:15a: Senate Updates (Marissa, Ramona)
  ● Senate Meeting Updates
    o Open forum regarding Student Housing Issue, it was well attended
● The Council discussed how students effected by the housing issue need to know that faculty support them

9:25a: GEAR, ICC and other Committee Updates
• GEAR Update
  o GEAR will slow down and undergo a program review focusing on Executive Order 1100 language and building out review processes
  o There was a request that Chairs be involved in the Program reviews
  o There was a discussion on who would be the next GEAR chair
  o A notice will be sent out to all Faculty to see if there is interest in joining GEAR during this important time

• ICC Update (John)
  o Request for feedback on the Credit for Prior Learning, the policy and procedures are being reviewed
    ▪ Implementing the Credit for Prior Learning program might be a work load issue and is it really critical to offer this option to students

9:35a Individualized Degree Program Presentation
• Rebecca Robertson, Director, Individualized Degree Program (IDP) led the discussion
  o The program supports students with a high number of units
  o There was concern by the Council regarding number of program units and structure.
  o Additional concerns should be sent to John to bring to the next ICC meeting

10:05a: Chairs’ Compensation Task Force (Rosemary)
• Discussion on who can take the 12-month chair proposal
• Questions regarding vacation cash out, benefits, and staff workload
• Discussions will continue for transparency

10:20a: Associate Dean’s Report (Heather)
• The McKinleyville High School Career and Education Fair is March 1, 2023
• The Reserved Seating Cap will be shared at the next meeting
  o There is a disconnect on when the seats can be released
• The Course Planning Tool is still in the Beta phase but so far, the data is looking good
• State Side Summer School
Communication has not been great and some decisions are being reassessed
- There was a request for the student success rate from last Summer
- The Summer enrollment will not affect the School Year enrollment

An optional PBLC meeting will be scheduled for Thursday, February 23

10:50a  Adjourned

Upcoming Dates:
- Provost Council of Chairs  March 23
- Council of Chairs  April 6
- Provost Council of Chairs  April 20
- Council of Chairs  May 4