



College of Arts, Humanities, and Social Sciences

Meeting Minutes – CAHSS Council of Chairs

Thursday, May 4, 2023

9:00–10:50a

Gist Hall 225

College Office: Jeff Crane, Heather Madar, Sandra Brekke

Chairs: Janelle Adsit, Ramona Bell, Joice Chang, Nicole Jean Hill, Ben Marschke, John Meyer, Cindy Moyer, Maxwell Schnurer, Rosemary Sherriff, Anthony Silvaggio

Absent: Megan Siems

Program Leaders: Sara Hart, Alison Holmes, Linda Maxwell, Marissa Ramsier

The meeting was called to order

Presentation on Fleet Needs

- Fleet needs discussion led by Cris Jones Koczera, Interim Director of Risk Management & Safety
- The Council discussed field trip transportation processes, requested clarification on student driver requirements, and more information on the website

Announcements and Shout Outs

- Linda - Upcoming Evening of Dance in JVD
- Alison - The CSU Global Journal is launching soon
- John - The Department of Politic won an award at Assesstivus held on May 4
- Nicole - The Art department is having an open house on Friday
- Maxwell - In Fall 24, Pelican Bay will launch a BA in Communication
- Cindy - There are many concerts to enjoy before the end of the Semester

Approval of Minutes from April 6, 2023

- Moved: John
- Seconded: Joice

Faculty Retention Discussion

- The Council discussed retention efforts of tenure faculty members by the College

University Senate Update

- Open Forum for the Campus Community which included ADA compliance issues and lack of transparency regarding the Cozen O'Connor implementation team membership
- Second reading of the Resolution on the Syllabus Policy
- Second reading of the Resolution on the URPC Budget Recommendation
First reading of the Resolution on Updating the Membership of the Constitution and Bylaws Committee
- First reading of the Resolution to Clarify Working Personnel Action File Requirements
- First reading of the Resolution on New Program Guidelines
- Institutional Anti-Racism Action Plan Task Force
- Update on Cozen O'Connor Report & Implementation Team
- Faculty Executive Session: Reading of the Distinguished Faculty Awards Nomination Letters and Ratification Vote

Chairs Compensation Task Force

- The task force has been disbanded

Integrated Curriculum Committee (ICC)

- Transfer Success Pathway discussion
- Leadership Studies Program
- Discussion on certificates and programs that are taught by outside faculty

Academic Policies Committee (APC)

- Final reading of the syllabus policy

Dean's Update

- Associate dean recruitment and search process
 - There will be an abbreviated search which will include a candidate forum
- All retreat ideas will include bylaw
- There will be a Fall College meeting

Associate Dean's Report

- Discussed Summer scheduling and minimum enrollment and when classes will be cancelled
- Discussion on PBLC enrollment process
- Enrollment projection for Fall
- IDP has not posted yet

The meeting was adjourned