Meeting Minutes – CAHSS Council of Chairs
Thursday, October 12, 2023
9:00-10:50a
Goodwin Forum

College Office: Jeff Crane, Heather Madar, Sandra Brekke, Megan Siems

Chairs: Ramona Bell, Kayla Begay, Joice Chang, Matthew Dean, Nicole Jean Hill, Ben Marschke, Kirby Moss, Cindy Moyer, Sarah Ray, Maxwell Schnurer, Rosemary Sherriff, Anthony Silvaggio, Lisa Tremain

Absent: Marissa Ramsier,

Program Leaders: Michihiro Sugata, Dominic Corva, Sara Hart, Linda Maxwell, Beth Wilson

The meeting was called to order

Academic Advising Updates from ACAC by Loren Collins, Director of Advising

● Early Alert Pilot is for 1st Year English and Math, Advisors reaching out
● Transfer Advising this year only due to changes and revamping in enrollment management processes
● ACAC is in the process of becoming two centers – The Career Development Center and the Academic Advising Center
● ACAC is available to faculty for consults, training in groups, or one-on-one in addition to drop-ins M-F, 10am–3pm, and Mon 5:30–7:30pm
● Faculty can reach out to ACAC to help with advisees and concerns
● Slate is coming, there will be some piloting over spring, then the rollout will begin throughout summer and next year
● Academic Advising Center will be tabling and providing DARS workshops for the next few weeks to get advisees to go meet with advisors
● Freshmen have holds now to meet with advisors
• Chairs and Faculty Advisors will be notified in the Spring who had gone on Academic Notice and also beginning in the Spring, all students on notice will have a related advising hold

• The Council discussed the following:
  ○ Additional support in early November to include advisor backup and information on bridge services
  ○ The University does not have an early alert system, CARES is still in place
  ○ The need for the ability to text students
  ○ Departments need notification when registration parties are happening so they can notify students
  ○ One stop shop with concierge service to assist students in getting to the correct location for complaints and grievances, registration, etc.

• The Council invited Loren to come back to discuss internships

Announcements and Shout Outs
• Joice – There will be a Israel–Palestine 101 teach–in on Monday, October 16
• Sara – The Decolonizing Sustainability Speaker Series will feature Kaitlin Reed tonight
• Lisa – California Poet Laureate Lee Herrick will be visiting campus and the Humboldt area on November 17
• Cindy – Linda Maxwell and Kyleigh Brine took four dance majors on a learning and recruitment tour to the Bay Area
• Jeff – Nicole Hill and Ryder Dschida attended a recruitment fair at Mendocino College

Approval of Minutes from May 4, 2023
• Moved: Joice
• Seconded: Nicole

Approval of Minutes from September 28, 2023
• Moved: Lise
• Seconded: Joice

University Senate Update
• Strategic Plan Drafting Update from Mark Johnson and the request for volunteers
• Update on Title IX Implementation Committee activities and future responses to Cozen O’Connor report
• Nicole Jean Hill is the Chair of the Academic Personnel Committee
• Part 4 of a “Step by Step presentation on How to Retain Me” by Rouhollah Aghasaleh
• Art project led by Jim Woglom

Integrated Curriculum Committee (ICC) and General Ed & All-University Requirements (GEAR)
• The Council discussed the new implementation of the new syllabus policy
• The revamp of the blended pathways policy
• It was requested that any on-line class offerings should include the Associate Dean, Heather Madar in the conversation
• GEAR met and will going through proposals

Individualized Degree Program by Rebecca Robertson, Director of IDP
• The IDP is coming back after fifteen years
• She shared the overarching goals of the program
• The proposed IDPs will be sent to chairs shortly, including the course list
• The Council expressed concern that CAHSS majors are already interdisciplinary and students might overlook what is already in an existing program
• There was concern regarding workload which is currently being studied
• The Council requested more information about the planning process, how chairs and departments can be part of the advising process
• Can current programs be expanded instead of creating new programs
• The Council invited Rebecca back to the future meeting

Chairs Leadership Council
• Lisa and Rosemary will send out the notes from the first meeting and asked for the Council for suggestions on future topics

The meeting was adjourned